

EasyREC SREC Management Service

Congratulations on your investment in solar energy! The next step is to set your facility up to sell Solar Renewable Energy Certificates (SRECs). SRECTrade, the leading marketplace for SRECs, offers a simple and effortless service called EasyREC, dedicated to every aspect of the SREC certification, registration and transaction process. As part of the service, SRECTrade will take the necessary steps to apply for state certification and complete the registration of your facility. It takes several weeks to be approved by the state, but once the process is complete, SREC generation and sales will occur on a regular basis.

Key Features

Regular payments: Massachusetts SRECs are created quarterly and sold primarily through SRECTrade's auctions. Auctions close the first Friday of each month and payments are delivered at the end of each month in which SRECs are sold.

Minimal effort: The EasyREC service is completely hands-free. Simply sign up for the service and SRECTrade takes care of everything else, generating and selling your SRECs at fair market prices.

Control: You still own and control your SRECs. You can opt out of the service at anytime and you can change your minimum price at any time.

Transparency: EasyREC customers can track monthly trading prices and view detailed generation history online at www.srectrade.com. Prices are public and transparent and there are no hidden markups. SRECs are sold at the same price as everyone else in the auction.

Costs

SRECTrade charges a service fee and transaction fee based on the size of the facility ranging from a total of 7% to 0.5%, please see http://www.srectrade.com/easyrec_fees.php. The service fee covers the certification, setup and management of the SREC tracking account, including the creation, sale and transfer of SRECs. All sellers in auction pay the transaction fee. SRECTrade also charges a standard \$5 per SREC transaction fee to SREC buyers.

Eligibility

Facilities that received funding from programs administered by the Massachusetts Clean Energy Center or Renewable Energy Trust prior to 2010 as well as those that received significant funding from ARRA in excess of 67% of the total installed cost are NOT eligible for the Solar Carve-Out and must apply for the Class I REC market or other state SREC markets.

Application Fee for Solar Carve-Out Ineligible Facilities

There is no application fee for facilities eligible for the Massachusetts Solar Carve-Out. However, SRECTrade charges a \$50 application fee for facilities that are ineligible for the Solar Carve-Out and are therefore only eligible for the Massachusetts Class I REC market. In addition, some facilities may be eligible in other state SREC markets, increasing and diversifying the pool of potential buyers. A separate application for certification is required by each state. For all out-of-state applications, an application fee of \$50 per state will apply. Currently North Carolina is the only state that will accept Massachusetts solar facilities.

Massachusetts SRECs 101

What is an SREC? Solar Renewable Energy Certificates (SRECs) are created for every megawatt hour of electricity produced by a solar generator. A 10 kW system produces about 12 SRECs a year. SRECs are sold separately from electricity and is created regardless of if the electricity is used on-site or sold elsewhere.

Who buys SRECs? Electricity suppliers must buy SRECs to meet the Massachusetts RPS requirement. A Solar Alternative Compliance Payment (SACP) of \$600 per megawatt hour is charged by the state if they do not comply. This effectively sets a ceiling price for SRECs. The state has set the requirement for the SREC program at 52 megawatts of solar in 2011. That is the equivalent of approximately 63,000 SRECs required by suppliers in 2011.

How do I sell SRECs? Since individual solar owners do not produce enough SRECs to sell direct to buyers, an intermediary must exist. SRECTrade created the SREC auctions to connect sellers directly to the buyers in the market in a simple, efficient and effective way. The closing price of each auction represents the fair market price based on supply and demand.

How much are Massachusetts SRECs worth? The state has set up a market for SRECs that creates a price range of \$300-\$600 per SREC. There are several levers available to the state to ensure that pricing stays within this range. First, the SACP of \$600 per SREC sets a ceiling price. In years where there is an SREC shortage, pricing will be close to \$600. If there is an oversupply of SRECs, then market prices will be at or near \$300. The state ensures this floor price by having a last chance fixed-price auction at the end of the year. Buyers can bid to purchase the SRECs that are available at \$300 per SREC. If there are still unsold SRECs remaining after this auction, the state will adjust the capacity requirements for the following year to compensate for this surplus and increase the life of the unsold SRECs from 2 years to 3 years, ensuring a stable SREC price. This gives solar owners an assurance that prices will be above \$300.

Massachusetts SREC Program Logistics

1. SRECTrade will submit the PV project application to the DOER. Once this application is approved, the solar facility will be added to the NEPOOL GIS tracking platform.
2. Solar electricity generation is reported to the Production Tracking System (PTS). PTS will then transfer the data to SRECTrade's GIS account.
3. SRECs are generated quarterly in GIS on a one-quarter delay and are posted for sale in the SREC auctions shortly after.

Quarterly SREC Creation Dates:

Q1 – January-March: July 15th

Q2 – April-June: October 15th

Q3 – July-September: January 15th

Q4 – October-December: April 15th

4. Each SREC must be opted into the last chance fixed-price auction if unsold at the end of the year. Facilities are eligible for auction for up to 10 years. SRECs are re-minted and granted additional life when placed in the auction.

SRECTrade Aggregation Logistics

1. Fill out the forms to enroll in EasyREC
2. SRECTrade will submit your application to the DOER for approval and set up your SREC account
3. Once set up, SRECTrade will collect your readings at the beginning of each month using an online form or internet-enabled device
4. SRECs are generated quarterly by NEPOOL-GIS
5. SRECTrade hosts monthly auctions on the first Friday of each month. You will be notified of the result after each auction. Possible results include:
 - a. Successful: X SRECs sold at Y Price
 - b. Unsuccessful: Y Price was below minimum, X SRECs not sold
 - c. No SRECs: None were available in this auction
6. If successful, payments will be delivered by the end of the month via direct deposit or mailed check. If unsuccessful SRECs are carried forward to the next auction and placed for sale again the next month.

Contact Information

Name: _____
Company: _____
Email: _____
Phone: _____
Address: _____

SREC Payment Information

Direct Deposit (Recommended) Check
Account Name: _____
Bank Name: _____
 Checking Savings
Routing Number: _____
Account Number: _____

Grant Information

Check if you accepted funding from any of the following projects to assist in the installation of your system:

- | | |
|--|--|
| <input type="checkbox"/> MRET DOER Commonwealth Solar I Rebate | <input type="checkbox"/> ARRA-related Federal Funds (including EECBG projects) in excess of 67% of total installed costs |
| <input type="checkbox"/> MRET Green Affordable Housing Initiative (GAHI) | <input type="checkbox"/> ARRA grant in lieu of Investment Tax Credit (ITC) |
| <input type="checkbox"/> MRET Green Schools Initiative (GSI) | <input type="checkbox"/> Commonwealth Solar II Rebate (small projects) |
| <input type="checkbox"/> MRET Solar to Market Initiative (SMI) | PowerClerk Application ID: _____ |
| <input type="checkbox"/> MRET Small Renewables Initiative (SRI) | <i>If applicable</i> |
| <input type="checkbox"/> MRET support only for a feasibility study | |

Application Fee (if applicable)

For facilities that received CEC/MRET funding prior to 2010 or those that received substantial aid from ARRA

This facility is ineligible for the Solar Carve-Out, but I would like to apply to the following REC markets:

- MA Class I RECs (\$50)
- North Carolina (\$50)

EasyREC Information

Solar System Size (kW): _____
Minimum Price (Required): _____
SRECs sell only at clearing prices above or equal to minimum price
Remote Data Collector: _____
DAS required for systems > 10kW (e.g. Locus, Fat Spaniel)
Total Cost of Installed Project: _____
Existing SREC Registry ID: _____
Only if already created: e.g. "NON12345" in NEPOOL-GIS
PTS System ID#: _____

Installer/Integrator Information

Company Name: _____
Contact Name: _____
Licensed Electrician #: _____
Email: _____
Phone: _____ Fax: _____
Address: _____

An application fee of _____ will be made payable to:
SRECTrade, Inc.
1100 Cedar Rd Ste B #107
Chesapeake, VA 23322

Facility Information

Facility Name: _____

Facility Address: _____

Interconnection Date: _____

Meter Reading at Interconnect (kWh): _____

Current Meter Reading (kWh): _____

Date of Reading: _____

Utility Company: _____

Utility Account #: _____

On-Site Behind the Meter Load (kWh): _____

PV Array Orientation: _____

North = 0°, East = 90°, South = 180°, West = 270°

PV Array Tilt: _____

0° = Horizontal

Surface Area (Total Array Sq. Ft.): _____

% of System Shaded: _____

Estimated Annual Production (kWh)

Before shading: _____ After shading: _____

Authorized Representative Consent

I, _____, (solar facility owner) hereby name SRECTrade as my Authorized Representative to submit and execute a Project Details Form and other information as required in the registration of the _____ (solar facility name) as a qualified renewable energy generator, and specifically as a solar energy generator for the Solar Carve-Out within Massachusetts. SRECTrade will handle all dealings with the Massachusetts Department of Energy and Environmental Affairs and with the NEPOOL GIS on behalf of the solar facility which includes providing electrical energy output data to the MA Clean Energy Center's Production Tracking System (PTS) as outlined in Item (5) of this Agreement.

Signature: _____

Solar Panel Information

Manufacturer: _____

Model Number: _____

of Modules: _____

Module Rating (DC): _____

PV Panel Rated Efficiency: _____

Tracking: Fixed 1 2

Inverter Information

Manufacturer: _____

Model Name and Number: _____

of Inverters: _____

Meter Information (if separate from Inverter)

This information is for the meter that measures the output of the solar system

Manufacturer: _____

Model/Type: _____

Serial Number: _____

Date of Last Certification: _____

Attachment

Please include a copy of the Interconnection Agreement

Interconnection Agreement Attached

Date: _____

**Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
Department of Energy Resources**

Massachusetts RPS

RENEWABLE ENERGY CERTIFICATES PURCHASE AGREEMENT

I, _____ (Name of Generation Unit Owner) certify that I am the owner of the system installed and located at _____ (address) and executed a contract on _____ (Date) with _____ SRECTrade _____ (Name of Aggregator) authorizing _____ SRECTrade _____ (Name of Aggregator) to include my system as part of an Aggregation. I also certify that I will notify DOER in writing within 30 days upon termination of that contract.

I, _____ SRECTrade _____ (Name of Aggregator) certify that I have executed a contract with _____ (Name of Generation Unit Owner) on _____ (date) to include the system located at _____ (address) in an Aggregation. I also certify that I will notify DOER in writing within 30 days upon termination of that contract.

Signature of Generation Unit Owner: _____ Date _____

Signature of Aggregator Agent: _____ Date _____

**MA RPS Program
Department of Energy Resources
100 Cambridge St. Suite 1020
Boston, MA 02114**

Terms of Service

- 1. Parties.** SRECTrade and the above signed generator/seller of solar renewable energy credits (the “Seller”) agree to the following terms and conditions with respect to automatic Solar Renewable Energy Credit (“SREC”) selling (“EasyREC”).
- 2. Definition.** EasyREC refers to a service offered by SRECTrade in which a Seller’s SRECs are sold automatically, primarily through SRECTrade’s online monthly auction.
- 3. Fees.** A service fee and a transaction fee based on the EasyREC fee schedule posted on SRECTrade.com will be assessed to seller. An out-of-state application fee equal to \$50 per State Certification application requested will be assessed for any applications to states other than the one in which the facility is located. The out-of-state application fee also applies to Sellers who are not eligible for a solar carve-out or SREC market within their home state. Sellers eligible for SREC programs in their home state will not be charged any fees to apply for State Certification.
- 4. Initial SREC Account Transfer.** As part of the EasyREC process, Seller shall complete any other necessary forms needed for the transfer of management responsibilities for Seller’s generating unit into SRECTrade’s SREC generation tracking platform account, and any additional documents that may be required in the future by the tracking platform or the state regulating agency to enroll the Seller’s system in the SREC program. If Seller already has a tracking account, it will be deactivated as long as SRECTrade will manage Seller’s SRECs and until the tracking platform is notified otherwise by Seller.
- 5. Posting, Selling and Final SREC Transfer.** Once SRECs from Seller’s facility are deposited into SRECTrade’s account, SRECTrade shall post them for sale in the current SRECTrade auction. Seller shall have the option to specify a minimum price at which the SREC must sell for a sale to occur (the “Offering Price”). If the Seller does not indicate an Offering Price, the Offering Price shall be set equal to the clearing price for each auction. If the clearing price of the auction is below the Offering Price, SRECTrade shall hold any SRECs for future auctions. If the clearing price of the auction is above the Offering Price, SRECTrade shall transfer the SREC to the winning bidder and distribute resulting funds to Seller. If Seller has multiple SRECs, partial orders may be fulfilled in the auction. At Seller’s choice, SRECTrade shall initiate transfer of these funds to Seller either by sending a check to Seller’s address or by direct deposit within 10 business days of the auction close. If SRECTrade is able to achieve a higher price outside the auction, then SRECs will be sold outside of the auction above or equal to the Seller’s Minimum Price indicated. SRECTrade will not be held liable for errors or delays caused by the SREC tracking registry with regards to the customer’s account.
- 6. Control.** Even though SRECs transferred for EasyREC are placed in SRECTrade’s tracking account, Seller shall maintain control of them. This control must be exercised through communication with SRECTrade (either via e-mail or via SRECTrade.com), as once an SREC is transferred to SRECTrade’s account, only SRECTrade will have access to them. At any time before the close of an auction, Seller may direct SRECTrade to perform any of the following actions:
 - 6.1. Cancel Seller’s EasyREC Agreement.** **Cancel Seller’s EasyREC Agreement.** Seller may cancel the EasyREC arrangement. Seller will email SRECTrade with intent to reassign unit to another qualified account. SRECTrade will then notify MA DOER and transfer all of Seller’s unsold SRECs from SRECTrade’s account to qualified account.
 - 6.2. Change Offering Price.** Seller may change the Offering Price.
 - 6.3. Hold SRECs.** Seller may instruct SRECTrade to hold Seller’s SRECs for a later auction.
 - 6.4. Retire SRECs.** Seller may opt to have SRECTrade retire Seller’s unsold SRECs.
 - 6.5. Transfer SRECs to Another Person.** Seller may instruct SRECTrade to transfer Seller’s unsold SRECs to any person with an account in the same tracking platform. To affect such a transfer, Seller must supply SRECTrade with that person’s account name identification. A service fee of \$5 per SREC applies for such transfers.
 - 6.6. Effectivity Date and Time.** Any instructions from the Seller for SRECTrade to perform any of the actions included here shall be executed in a timely manner by SRECTrade.
- 7. Cancellation.** SRECTrade reserves the right to cancel this agreement at any time. In this event, SRECTrade shall notify Seller via e-mail and shall transfer all of Seller’s unsold SRECs from SRECTrade’s tracking account to Seller’s tracking account. All of Seller’s future SRECs will be deposited into the Seller’s account.
- 8. Entire Agreement.** This is the entire agreement between the parties with respect to EasyREC. On this matter, this agreement replaces and supersedes any and all oral agreements between the parties, as well as any prior writings.
- 9. Successors and Assignees.** This agreement binds and benefits the heirs, successors, and assignees of the parties.
- 10. Governing Law.** This agreement will be governed by and construed in accordance with the laws of the state of Delaware.
- 11. Waiver.** If one party waives any term or provision of this agreement at any time, that waiver will only be effective for the specific instance and specific purpose for which the waiver was given. If either party fails to exercise or delays exercising any of its rights or remedies under this agreement, that party retains the right to enforce that term or provision at a later time.
- 12. Severability.** If any court determines that any provision of this agreement is invalid or unenforceable, any invalidity or unenforceability will affect only that provision and will not make any other provision of this agreement invalid or unenforceable and such provision shall be modified, amended, or limited only to the extent necessary to render it valid and enforceable.