

## EasyREC SREC Management Service

As a solar owner, your system will generate Solar Renewable Energy Certificates (SRECs) that can then be sold to utilities that need to meet state solar requirements. SRECTrade is a popular online marketplace for these SRECs. It provides a way for solar owners to sell their SRECs directly to utility companies in a fair, efficient and transparent way. In addition to hosting the online auctions, SRECTrade also provides an SREC management service called EasyREC.

### The EasyREC service: Completely hands free!

1. **SREC Valuation:** With the market insight gained through our monthly auctions, EasyREC customers get professional advice regarding SREC market dynamics.
2. **System Registration:** Owners of newly installed solar systems will only need to complete our registration forms to get registered with all eligible state(s) and tracking platform.
3. **SREC Creation:** If required, meter readings can be tracked remotely using an internet-enabled inverter device or submitted directly to SRECTrade using our online form.
4. **SREC Auction:** Auctions occur monthly on SRECTrade. The clearing price is determined by the market. All SRECs are transacted at the same price; however, you can specify your minimum price and adjust it at any time. If the auction clearing price drops below your minimum price in any month, those SRECs will be carried forward to the next auction.

### Costs:

**EasyREC fee:** The cost of the EasyREC service is 5% of the transaction price. This covers the administrative overhead required to register and manage the solar facility.

**Auction fee:** Buyers pay a transaction fee of 3% for all SRECs purchased in auction. Sellers in the auction are not charged any additional fees.

### EasyREC Value:

**Minimal effort:** The EasyREC service is completely hands-free. Simply sign up for the service and your SRECs will be generated and sold on your behalf.

**Control:** You still own and control your SRECs. You can opt out of the service at anytime and you can change your minimum price at any time.

**Transparency:** EasyREC customers can track monthly trading prices online at [www.SRECTrade.com](http://www.SRECTrade.com). Prices are public and transparent and there is no room for hidden markups. SRECs are sold at the same price as everyone else in the auction.

**Cost savings:** Other SREC management solutions include brokers and long-term contracts. Brokers will charge higher fees and lack transparency. Prices are negotiated and it is often unclear what they are getting for your SRECs. Meanwhile, long-term contracts are offered at a significant premium to current market prices. In signing these long-term contracts, customers forfeit a significant portion of the market value of the SRECs.

# SRECTrade: EasyREC Enrollment Form

PJM Region: Systems eligible for certification in states within the Mid-Atlantic PJM region (except NJ)

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Name:	_____	Installer/Integrator:	_____
Company:	_____	System Size (kW):	_____
Address:	_____	Minimum Price:	_____
	_____		SRECs are sold at the clearing price unless it drops below this price.
City/State/Zip	_____	County:	_____
Email:	_____	Phone:	_____

If you have already applied for your state certification and/or created an account with the SREC tracking platform for your state (GATS, NE-GIS, WREGIS, M-RETS etc), please provide the following:

State Certification Number(s):	_____	Month/Year of Initial Operation:	_____
Facility / Account Name:	_____		

**Note:** If you have not yet applied, please complete the State Certification Forms provided by SRECTrade.

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### **OPTIONAL: SRECTrade recommends Direct Deposit for faster, more secure delivery of payment:**

Bank Name:	_____	Account Number:	_____
Checking: [ __ ] or Savings: [ __ ]		Routing Number:	_____

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Dated:	_____	Dated:	_____
Signature:	_____	Signature:	_____
Printed Name:	_____	Printed Name:	_____
Client		SRECTrade Representative	

**Note:** If you are under contract with an installer or another aggregator to sell your SRECs, we will not be able to process your application until that contract expires or is cancelled by the other party. Please notify us if this is the case.

**Schedule A Instructions:** The Schedule A consent form is also required to notify GATS that SRECTrade will be managing your SRECs through the EasyREC program. Complete it as follows: Section (1) "Generator/Owner" is your name. Section (2) "Account Holder" is SRECTrade. Section (3) "Generating Unit Name and Address" is your name and/or business name and address of the installation. Sign, date and include your address if different than the unit address.

**Please fax or email this form to:**

**SRECTRADE**

**Fax: (732) 453-0065**

**Email: EasyREC@srectrade.com**

**SCHEDULE A**

**Generator Owner's Consent**

The undersigned on behalf of the Generator Owner, \_\_\_\_\_,<sup>1</sup> represents to PJM Environmental Information Services, Inc. ("EIS") that:

1. I/we am/are the Generator Owner who holds legal title to the Generating Unit(s) designated below.

2. I/we the Generator Owner hereby grant authority and permission to Account Holder, SRECTrade,<sup>2</sup> to create and trade all Certificates associated with the following Generating Unit(s), which Certificates shall also be registered to the GATS account(s) of the Account Holder.

3. I/we the Generator Owner further represents that I/we have not granted similar authority or permission to any other subscriber or account holder for use in the GATS or any similar system.

<b>Generating Unit Name and Address</b> <b>Optional: [Generating Unit Size/System Size]</b>

GENERATOR OWNER<sup>3</sup>

\_\_\_\_\_  
Name:  
Title:  
Address:  
Date:

## SRECTrade: EasyREC Enrollment Form

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- 1. Parties.** SRECTrade and the below signed generator/seller of solar renewable energy credits (the “Seller”) agree to the following terms and conditions with respect to automatic Solar Renewable Energy Credit (“SREC”) selling (“EasyREC”).
- 2. Definition.** EasyREC refers to a service offered by SRECTrade in which a Seller’s SRECs are sold automatically on SRECTrade’s online monthly auction.
- 3. Fees.** An administrative fee equal to 5% of the clearing price will be assessed to Seller for the EasyREC service.
- 4. Initial SREC Account Transfer.** As part of the EasyREC process, Seller shall complete any other necessary forms needed for the transfer of management responsibilities for Seller’s generating unit into SRECTrade’s SREC generation tracking platform account, and any additional documents that may be required in the future by the tracking platform or the state regulating agency to enroll the Seller’s system in the SREC program. If Seller already has a tracking account, it will be deactivated as long as SRECTrade will manage Seller’s SRECs and until the tracking platform is notified otherwise by Seller.
- 5. Posting, Selling and Final SREC Transfer.** Once SRECs from Seller’s facility are deposited into SRECTrade’s account, SRECTrade shall post them for sale in the current SRECTrade auction. Seller shall have the option to specify a minimum price at which the SREC must sell for a sale to occur (the “Offering Price”).

If the Seller does not indicate an Offering Price, the Offering Price shall be set equal to the clearing price for each auction. If the clearing price of the auction is below the Offering Price, SRECTrade shall hold the SREC and post it for sale in the next auction, along with any new SRECs that are generated by Seller in the meantime. If the clearing price of the auction is above the Offering Price, SRECTrade shall transfer the SREC to the winning bidder and distribute resulting funds to Seller. At Seller’s choice, SRECTrade shall transfer these funds to Seller either by sending a check to Seller’s address or by directly depositing payment into a Seller-specified bank or checking account within 10 business days of the auction close.

- 6. Control.** Even though SRECs transferred for EasyREC are placed in SRECTrade’s tracking account, Seller shall maintain control of them. This control must be exercised through communication with SRECTrade (either via e-mail or via SRECTrade.com), as once an SREC is transferred to SRECTrade’s account, only SRECTrade will have access to them. At any time before the close of an auction, Seller may direct SRECTrade to perform any of the following actions:

**6.1. Cancel Seller’s EasyREC Agreement.** Seller may cancel the EasyREC arrangement. Seller will complete Schedule A to reassign unit back to Seller’s reactivated SREC tracking account. SRECTrade will then transfer all of Seller’s unsold SRECs from SRECTrade’s account to Seller’s account. All of Seller’s future SRECs will be deposited into the Seller’s account.

**6.2. Change Offering Price.** Seller may change the Offering Price.

**6.3. Hold SRECs.** Seller may instruct SRECTrade to hold Seller’s SRECs for a later auction.

**6.4. Retire SRECs.** Seller may opt to have SRECTrade retire Seller’s unsold SRECs.

**6.5. Transfer SRECs to Another Person.** Seller may instruct SRECTrade to transfer Seller’s unsold SRECs to any person with an account in the same tracking platform. To affect such a transfer, Seller must supply SRECTrade with that person’s account name identification.

**6.6. Effectivity Date and Time.** Any instructions from the Seller for SRECTrade to perform any of the actions included here shall be executed in a timely manner by SRECTrade.

- 7. Cancellation.** SRECTrade reserves the right to cancel this agreement at any time. In this event, SRECTrade shall notify Seller via e-mail and shall transfer all of Seller’s unsold SRECs from SRECTrade’s tracking account to Seller’s tracking account. All of Seller’s future SRECs will be deposited into the Seller’s account.

- 8. Entire Agreement.** This is the entire agreement between the parties with respect to EasyREC. On this matter, this agreement replaces and supersedes any and all oral agreements between the parties, as well as any prior writings.

- 9. Successors and Assignees.** This agreement binds and benefits the heirs, successors, and assignees of the parties.

- 10. Governing Law.** This agreement will be governed by and construed in accordance with the laws of the state of Delaware.

- 11. Waiver.** If one party waives any term or provision of this agreement at any time, that waiver will only be effective for the specific instance and specific purpose for which the waiver was given. If either party fails to exercise or delays exercising any of its rights or remedies under this agreement, that party retains the right to enforce that term or provision at a later time.

- 12. Severability.** If any court determines that any provision of this agreement is invalid or unenforceable, any invalidity or unenforceability will affect only that provision and will not make any other provision of this agreement invalid or unenforceable and such provision shall be modified, amended, or limited only to the extent necessary to render it valid and enforceable.

# SRECTrade State Certification Form

PJM Region: Systems eligible for certification in states within the Mid-Atlantic PJM region

In order to be eligible to sell SRECs in a state, you must apply for certification in that state. SRECTrade uses the information in this form to submit applications on behalf of our EasyREC clients to the various SREC programs based on eligibility. Additional details are at the bottom of page 2.

Solar Facility

Name: \_\_\_\_\_

Utility \_\_\_\_\_

Company: \_\_\_\_\_

Utility \_\_\_\_\_

Account #: \_\_\_\_\_

## Installer Information

Company

Name: \_\_\_\_\_

Contact

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Company

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Fax: \_\_\_\_\_

## System Information

Interconnection

Date: \_\_\_\_\_

PV Array

Orientation: \_\_\_\_\_

(True Direction not Magnetic in degrees)

North = 0°, East = 90° South = 180°, West = 270°

Location

(Roof, Ground, Other): \_\_\_\_\_

PV Array Tilt: \_\_\_\_\_

0° = Horizontal

Tracking: 0

1

2

Grid Tied

Battery Backup

## Module / Generator Information

Manufacturer: \_\_\_\_\_

Model Number: \_\_\_\_\_

# of Modules

/Generators: \_\_\_\_\_

Module Rating

(DC): \_\_\_\_\_

## Inverter Information

Manufacturer: \_\_\_\_\_

Model Name

and Number: \_\_\_\_\_

Current

Reading: \_\_\_\_\_

# of Inverters: \_\_\_\_\_

Serial Number

(if applicable): \_\_\_\_\_

Date of Reading: \_\_\_\_\_

## Meter Information

Manufacturer: \_\_\_\_\_

Model/Type: \_\_\_\_\_

Date of Last

Certification: \_\_\_\_\_

Serial Number: \_\_\_\_\_

## SRECTrade State Certification Form

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### **Sunshine Fund *(Required only for systems located in Pennsylvania)***

Participating in PA Sunshine Fund?  Yes  No If Yes, provide PSP#: \_\_\_\_\_

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### **Digital Photographs**

*(Required only for systems located in the following states: OH, IN, KY, MI, PA, WV)*

Provide a digital photograph(s) that depicts an accurate characterization of your facility.

Date(s) photograph(s) taken: \_\_\_\_\_

Provide a digital photograph of your meter. The meter reading must be clearly visible in the photograph.

Date photograph taken: \_\_\_\_\_

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### **Registration Consent**

I, \_\_\_\_\_, (solar facility owner) hereby consent to SRECTrade serving as my Agent in the registration of the \_\_\_\_\_ (solar facility name) as a qualified renewable energy generator, and specifically as a solar energy generator, within multiple states, including the District of Columbia, Pennsylvania, Ohio and/or other states that may provide an opportunity to sell SRECs from the facility during its eligibility period.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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### **Instructions**

This form can be completed with the help of your installer. Please send the following to SRECTrade:

- EasyREC Enrollment Form (If not previously submitted)
- State Certification Form (This form)
- PA Recognition of Assignment – Page 3 of 3 (For systems eligible in PA)
- Interconnection Agreement Signed by Utility (For systems eligible in MD)
- Email digital photos of solar facility and meter (For systems in OH, IN, KY, MI, PA, WV only)

**Please fax or email completed and signed documents:**

**SRECTRADE**

**Fax: (732) 453-0065**

**Email: EasyREC@srectrade.com**

**Recognition of Assignment of AECs to Aggregator**

Facility Name: \_\_\_\_\_

Facility Contact: \_\_\_\_\_

Facility Location: \_\_\_\_\_ Address 1

\_\_\_\_\_ Address 2

\_\_\_\_\_ City, State, Zip

Aggregator Name: SRECTRADE \_\_\_\_\_

Aggregator Phone: (877) 466-4606 \_\_\_\_\_

Name of Company Representative: Brad Bowery \_\_\_\_\_

Type of AECs being aggregated (e.g. solar, wind, etc.): Solar \_\_\_\_\_

Contract Expiration Date: None Applicable \_\_\_\_\_

By signing this document, the facility owner \_\_\_\_\_, recognizes that the AECs generated by the facility are represented by the above named aggregator per the terms and conditions of the formal contract between the above named parties. This document only constitutes proof of a relationship between the parties named above and does not dictate the terms of the agreement. This document is to be used by the Commonwealth of Pennsylvania to record the facility owner's name, the aggregator responsible and the contract expiration date. Arrangement for compensation for these AECs is not defined by this contract. The Commonwealth of Pennsylvania shall not be responsible for the interactions between the facility owner and the aggregator.

**The undersigned state that the facts set forth in this document are true and correct and understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).**

\_\_\_\_\_  
Signature of Facility Owner

\_\_\_\_\_  
Signature of Aggregator

Date: \_\_\_\_\_

Date: \_\_\_\_\_